



# Information Hand Book 2024

Members guide to Information, Rules, and Regulations for  
Sherwood Forest Country Club

Effective: January 1, 2024

## **Message from the Board of Directors:**

The Board of Directors of Sherwood Forest Country Club (1975) LTD, welcome's you to the club, and thank you for selecting Sherwood Forest for your leisure and recreational activities.

Sherwood Forest offers many wonderful opportunities for you to enjoy the beautiful Saskatchewan outdoors, whether it is camping, swimming, golfing, hiking, socializing barn dances, or just a quiet get away from the fast pace of city.

Located just 10 minutes West of Regina, this close proximity offers easy and economical access to the park on a regular basis, or the freedom to commute to your workplace. So, come often and enjoy what Sherwood Forest has to offer.

This guide was produced as an information tool to help inform members about Sherwood Forest, its Rules, and Regulations, and for the safety and enjoyment of all.

Enjoy your time at Sherwood Forest.

Thank you

Board of Directors  
Sherwood Forest Country Club.

## **Mission Statement:**

**“Our goal is to provide YOU with the BEST customer service by offering quality and affordable services through our friendly and knowledgeable staff.”**

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# Introduction

The following Rules and Regulations are for the safety and enjoyment of all. Each member, family members and guests must realize that failure to observe the rules of Sherwood Forest Country Club will result in membership being revoked.

For further clarification of the rules and regulations please consult with Management.

Rules can be changed at any time without notice.

## Rules and Regulations

### Alcoholic Beverages

Provincial law prohibits drinking alcoholic beverages in any location other than campsites and designated areas. The RCMP has full authority to enforce these laws within the park.

Drunk driving on a golf cart or in a vehicle is not permitted and WHITE BUTTE RCMP will charge accordingly if stopped by them.

### Business Hours

Sherwood Forest Office hours are 8:00 A.M. to 5 P.M. Monday to Friday. For administrative inquiries please phone the office at (306) 545-0330

Sherwood Forest Pro-Shop hours are 7:00 A.M. to 9:00 P.M., 7 days a week over the summer months, although times will vary with the seasons. To book a tee time or for other golf related inquiries please call the Pro-Shop at (306) 545-0330 or book online.

### Camp Fires

Open fires are allowed in properly installed fire rings or fire pits only and must be extinguished with water, not dirt.

- Do not start fires in any place that may cause damage to trees or grass.
- No open fire in the park after water has been shut off for the season. However, open fires are allowed after an appropriate amount of snowfall.
- Please adhere to signs posted at the entrance gate.
- Remember to be considerate of your neighbors when having a campfire. Burning painted wood and or leaves is not permitted.

### Disclaimer

The club assumes no responsibility for injury, theft, damage, or vandalism while on Sherwood Forest properties.

## Electrical

All power will be turned off during winter months from November 1<sup>st</sup> to April 1<sup>st</sup> of each year, unless other arrangements are made.

- Power usage in the winter is for **lighting purposes only**.
- Use of heaters etc. is not permitted in winter months however propane heaters are permitted.
- Do not tamper with breaker boxes; this could result in your membership being revoked. Random inspections will occur.

It is everyone's responsibility to conserve energy.

- Please ensure the lights at your site are turned off when you go to bed or leave the Park.
- If using a timer, please unplug it when you leave the park.
- Leaving lights on for weeks at a time when you are not present in the park is a huge waste of energy and not acceptable.
- Motion Lights are limited to 1 light per lot and is to be set at no longer than 5 minutes; failure to comply will result in fines.

## Eviction

Notwithstanding anything contained herein, Sherwood Forest reserves the right to terminate a members Lease Agreement at any time, for any reason whatsoever, by providing a reasonable notice to the Lessee.

## Firearms

Firearms are not permitted in the park at any time, including air rifles, pellet guns, BB guns, bows and arrows, etc.

## Fire Regulations

It is the member's responsibility to ensure their trailer meets fire regulations. i.e. proper installation of smoke detectors, fire extinguishers, etc.

## Fire Rings

Fire rings or fire pits for individual sites are the responsibility of the member.

Fire rings in public areas belong to Sherwood Forest and are not to be removed at any time.

## Firewood

Do not bring Elm firewood into the park due to the spread of Dutch elm disease.

## Garbage

No one is allowed to bring garbage into the park to dispose of it.

- Sherwood Forest will now only dispose of household garbage that is properly bagged and placed in an **appropriate** container. (Do not place bagged household garbage on the ground)
- We will also dispose of tree clippings, **bagged** leaves, and **bagged** grass clippings, that are placed at the roadside for pickup.
- All other garbage is the responsibility of the member to properly dispose of at the City of Regina Landfill.

- This shall include such things as appliances, barbecues, decking, fencing, sheds, and construction material. At no time are any of these to be disposed of in garbage bins on Sherwood Forest property.
- When the season opens the bins will be watched seasonally. There will be cameras that will monitoring the garbage bins. If you take down a deck of any kind. Please remove the material yourself and not leave at the dumpers as this will be a charge on your account.

The Wood burning pit that is located next to the barn is to ONLY be used by Sherwood Forest Staff; any dumping will result in fines starting at \$500.00

**This will be strictly enforced and is monitored by video surveillance.**

### **Gift Certificates**

Gift certificates are available at the Pro-shop for any occasion including birthdays, anniversaries, Christmas gifts, etc. The certificates can be used in the Pro-shop. All gift cards from January 1<sup>st</sup>, 2024 will be trackable.

### **Golf Carts**

Members may purchase a golf cart for their use at Sherwood Forest.

- You must have a **valid operator's license** to drive a golf cart in the park. Any owners of golf carts that allow underage driving maybe subject to fines.
- All golf carts require identification stickers that must be attached to the rear of all golf carts, golf carts that do not have the ID sticker cannot operate on SF property.
- Loud golf carts will not be permitted in the park (i.e.: older Harley), as of January 1, 2017, Modified golf carts (i.e.: lift kits) will not be permitted in the park as of January 1, 2017, no long wheel- based golf carts (i.e.: airport style) will be permitted.
- Any members who currently have any golf carts that are mentioned prior to January 1, 2017 will be grandfathered.
- Golf carts must have headlights to be driven after dark. (To drive after dark without this feature is a very dangerous practice and not allowed)
- No child under the age of 16 is allowed to drive the golf cart alone. They must be accompanied by an adult or someone who holds a drivers license. Anyone with a driver's license can operate one. 16+ years of age.

It is the Members responsibility to make sure their family and friends are aware of these rules. Those who do not abide by the rules can have their golf carts impounded, and/or their membership revoked.

Please remember: **Safety is everyone's responsibility.**

### **Golf Course**

Park Members and Associate Members are entitled to a 20% discount on golf memberships and mini-pack punch cards.

- Only **One** punch per card unless it is for an immediate family member.

- Every member and their guests are required to register, regardless of time, before proceeding to tee off. THERE IS NO GOING ONTO THE GOLF COURSE BEFORE THE FIRST TEE TIME TO GOLF.
- All bookings must be accompanied by a credit card.
- Book a tee time to ensure a specific time for golf. On weekends, we will only book tee times for 9 holes only. If you wish to do two sets of nine, then check back at noon that day to see if there are any openings. Full payment will be expected for that tee time as well.
- No preseason/ reservation set up bookings. Tee – on will be set up for the member to book a week in advance only. Members get first choice then the public.
- All tournaments/ events /leagues will be blocked off and booked before the season opens. If you are booked at a time an event/or large tournament wants to book, you may be asked to move to adjust to the booking and given the option for the next available time.
- It is also asked that all members be respectful and take the time to cancel any booked times that they don't intend to use.
- Golf course and surrounding bush is out of bounds for everyone, except while playing golf.
- No ball picking allowed.
- No pets allowed on golf course at any time.
- You may rent a golf cart while golfing and the credit card on file will hold that reservation for you.
- Any damaged carts will be assessed for costs.

For additional information regarding golfing, please contact the Pro-shop at (306) 545-0330.

### **Guests**

Guests of members must be registered before entering the park whether, on foot or by car, even when you meet them at the gate and the Pro-shop is open.

- Members are responsible to meet their guests at the gate when the Pro-Shop is closed.
- Please call the Pro-Shop at (306) 545-0330 to verify closing time.
- Members are responsible to make sure Guests are aware of the rules of the park, as well as for the safety and conduct of their guests.
- The number of guest vehicles parked at your site **must not** infringe on someone else's lot or the roadway.

### **Information Bulletin Board**

Sherwood Forest has an Information Bulletin Board that is located just inside the main gate. The purpose of this bulletin board is to post pertinent information to the general membership as well as for listing upcoming events only. Please check this board each time you enter the Park.

## **Insurance**

The club assumes no responsibility for injury, theft, fire, flood, damage, or vandalism while on Sherwood Forest properties.

Each Member is responsible to obtain appropriate Property and Liability Insurance to protect themselves, their families, and their property at Sherwood Forest. Ensure your policy covers cost of Fire Department call out as you will be charged for this service by the Fire Department.

## **Membership**

Membership fees are due **April 1<sup>st</sup>** of each year. Members are encouraged to pay by cheque. Members may choose the option of paying 50% by April 1<sup>st</sup>. Paying the balance with a cheque post - for April 1<sup>st</sup>, 2024 and must accompany the first payment.

Paying by cash or debit card will be made available.

Members who do not keep their account in good standing will lose this privilege and full payment will be required on April 1<sup>st</sup> of each year thereafter.

Overdue accounts are subject to an added cost per month and are subjected to be paid at the Pro Shop. At this time an additional late cost of 2% of the bill total will be added.

Members do receive a 10% discount on rental fees for Salon A/B the Barn, Robins Roost and Little John's when using them for an "immediate" family function. Certain areas will be discounted for members and family.

Members are responsible for the safety and conduct of themselves and their children.

Dependents are restricted to children 18 years and under and must be supervised by a parent while in the park. When a person reaches the age of 19 years, they can either become an associate member or must be signed in each visit, and can only be in the park when member is present.

## **Associate Memberships**

Associate memberships are available only to immediate family members.

- Immediate family being; father, mother, son, or daughter
- The Associate Member will also receive 2 park entry cards as well.
- The Associate Memberships fee is \$200.00
- Associate memberships qualify for the 20% discount on Golf Memberships and the Golf Mini-Packs

## **Key Cards for Gate**

Two (2) key cards will be issued with each membership. Only members permitted to carry or use key cards. Key cards found in someone else's possession will be confiscated and the membership will be cancelled. Additional key cards may be purchased for \$27.50 each, upon Management's approval. The keys will be handed out at the Clubhouse and not given early. We will check your account make sure you are paid up to date before given them to you. At this time, we will get you to pay any passed dues fees. We will also update your profile to make sure everything is up to date.

## **Cancelling your Membership**

If a member decides that they no longer wish to have a site here at Sherwood Forest they have two options.

The member can list the contents of their lot, and membership for sale to the public. **Once an agreement of sale has been negotiated, both parties must schedule a time to sign and complete the lot transfer documents at the clubhouse with management present.**

**If possessions are for sale the current years lot fees are still required at the regular due dates.**

### **Motor Cycles, Mini Bikes, Electric Scooters & ATV's**

Motor cycles, Mini bikes, electric scooters and all-terrain vehicles (ATV's) **are not allowed** in the park at any time.

### **Parking**

Vehicles must be parked in designated areas, or off the roadway so as not to obstruct traffic, or service areas (power boxes).

### **Pets**

Pets **must be kept on a leash** or securely enclosed at your site at all times.

- No pets allowed on the golf course, in the club house or in the pool area (pets must be kept outside of the fenced area by the pool).
- Barking dogs need attention, if Management receives complaints about your dog, you may be asked to remove your pet from the park.
- Be a responsible pet owner and clean up after your pets.

### **Permits (building)**

Permits are available at the office and on the member's section of our website.

- All changes to your site, including construction of buildings, fencing, decking or relocation of existing structures, installation of septic holding tanks, etc., must be pre-approved by submitting a **permit** to Sherwood Forest management **before any work has begun.**
- Failure to comply will result in immediate removal of structure.
- When a utility locate is needed, the cost will be the responsibility of the Park Member.
- All permit applications must include full details of lot and construction.
- If constructing a shed or deck, a second inspection by management must be performed before starting on the walls.
- Please allow a minimum of one week for permit approval.

### **Picnic Tables**

Picnic tables for individual sites are the responsibility of the member.

Picnic tables in public areas belong to Sherwood Forest and are not to be removed at any time.

### **Picnic Sites**

Sherwood Forest has several picnic sites available for members to rent for family reunions, family or company picnics, barbecues, etc.

Picnic sites are available to accommodate large groups up to 100 people plus.

Please call the office at (306) 545-0330 for more information or to book your function.

### **Pool**

Swimming is only allowed during posted operating hours.

- All park members are charged \$250.00 annually for a family of 4 and any additional passes can be purchased for \$50.00.
- Food and beverages can be purchased and consumed on the grass, inside the pool facility.
- No flotation devices are permitted (water wings only).
- Golf carts must park in the designated areas along the perimeter of the fenced area.
- All guests must shower before entering the pool and abide by the lifeguard's instructions.

Entry into the pool area is strictly prohibited after business hours, any members or guests entering the pool area after hours will be immediately EVICTED from Sherwood Forest, NO exceptions!

Sherwood Forest Aquatic Centre complies with the Provincial Swimming Pool Regulations.

### **Quiet Time**

Quiet time is midnight to 7:00 A.M.

### **Renting**

Members are not allowed to rent or lend their trailer/site to anyone; it is for the member's use only.

### **Septic/Holding Tanks**

Sherwood Forest must install all tanks only.

- Septic tanks, when installed, must now be concrete and a min. of 1000 gal.  
Sewage Disposal: Sherwood Forest is the only authorized septic hauler permitted in the park.
- Regulations governing sewage disposal must be adhered to.
- Environmental laws do not allow the releasing of any waste into the ground. All camper trailers must have holding tanks or a portable tank, or some suitable method to empty their holding tank.
- All house trailers must have a septic holding tank. It is the responsibility of each member in possession of a septic holding tank to pay for the cost of disposal.

### **Site/Lot**

Your site is yours to enjoy, but remember you are leasing it on a yearly basis. Therefore, any changes or improvements you want to make must be approved by Management.

- Effective January 1<sup>st</sup>, 2015: the pouring of cement in Sherwood Forest is prohibited.

- All personal property must be kept on your site.
- It would be appreciated if members would look after all general maintenance and cleanliness of their lot. Failure to maintain a clean and presentable lot could result in fines.
- Sherwood Forest does not permit members to use their sites to store unlicensed vehicles, boats, utility trailers, etc. these have to be removed.
- Sites cannot be exchanged with another member without permission from Management.
- All trailers/structures must be moveable, no permanent structures allowed.
- All trailers brought into the park **require prior approval** from Management.

The maximum number of people allowed at a site is 24. When planning a function that will have more people than the maximum, it is recommended you rent a picnic site.

### **Trees and Shrubs**

All tree and bush removal must have management approval. Failure to adhere to the tree policy will result in a minimum of \$100 fine.

You will be required to donate one tree for each tree removed that will be planted at a specified location determined by Management. Management will determine tree type.

Provincial Law states there is a \$500.00 fine for pruning Elm trees from April 1<sup>st</sup> to August 31<sup>st</sup> without special permission. For further information please see the Dutch Elm web site at [www.sdeda.ca](http://www.sdeda.ca).

Absolutely no storage of any hazardous materials/chemicals. Normal household chemicals/gasoline must be stored in proper containers.

### **Snow Machines**

Please be a responsible snowmobile operator and obey all rules.

- Do not drive over any part of the golf course.
- Please drive on trails and roads only.

Be aware, Sherwood Forest operates under the same rules and regulations as provided by the Saskatchewan Snowmobile Association Inc. (SSA).

- Snowmobile safety is the number one concern of the SSA and education is the number one tool to ensure that lives are saved and injuries are prevented.
- All snowmobile operators who were born on or after January 1, 1989 are required to complete a snowmobile safety-training course. One must be 12 years of age to enroll in a snowmobile safety course.
- Please contact the Saskatchewan Safety Council @ (306) 757-3197 to book a course. Statistics show that individuals that have taken a snowmobile safety course have fewer injuries.
- Alcohol and speed are the two leading causes of snowmobile injuries and fatalities, so please Don't Drink and Ride, and Reduce Your Speed. The life you save may be your own.

- Know all the safety rules, if you do not, you could be putting yourself and others at risk. Driving under the influence of alcohol is a criminal offence and the RCMP will enforce this within the park.

Please see the Saskatchewan Snowmobile Association Inc. web site for additional information.

### **Speed Limit**

The speed limit is 10km (6 mph) on all roads in the Park.

### **Storage Sheds**

Sherwood Forest has guidelines covering the size and number of storage sheds allowed on a site. Each site varies in size therefore the size and/or number of sheds allowed may also vary. Number of sheds allowed is up to three (3). **Maximum shed size is 120 Sq. Ft. (10X12 Sq Ft) at the standard height of 8 Ft.**

All shed sizing 10 x 10 sq. ft. or larger must be approved by the RM of Sherwood and Sherwood Forest.

All changes to your site, including construction of buildings or relocation of existing structures must be pre-approved by submitting **a permit** to management **before any work has begun.**

Permits are available at the office or online at [www.sherwoodforestcc.com](http://www.sherwoodforestcc.com) . Please allow a minimum of one week for permit approval. If constructing a shed or deck, a **second inspection** by management must be performed before starting on the walls.

### **Telephone**

Members are responsible for putting in their own phone lines. Please contact Management for more details and assistance.

### **Trailers**

As of April 1, 2008, only one trailer will be allowed to occupy a lot. Those previous to that date are allowed to stay, but there will only be one electrical connection and one septic tank.

- The Member must own the extra trailer. When transferring a Lot, the second trailer must be removed at that time.
- An Associate Membership can be purchased for the mother/father/son/daughter, this would allow them to come out and use the trailer.
- Trailers may not be wider than 14 feet.
- All Trailers brought into the park require prior approval from Management.
- At our discretion, there now will be up to a \$100 fee charged for moving trailers.
- All trailers are subject to a \$200 RM mobile dwelling Fee; this annual fee will be invoiced by Sherwood Forest and is to be paid by April 1, 2024.
- All Trailers/Structures must be movable, no permanent structures allowed.

### **Water**

Water is turned on in spring when conditions permit (usually early May) and water will be turned off in the October time frame.

- Due to new water regulations, Sherwood Forest will be connected to City of Regina water beginning in 2008. This will ensure safe drinking water.
- Due to having to **pay** for water now, we ask that you please **conserve** water. Do not water your lawns any more than necessary. Water restrictions may apply at various times.

The Lessee can gain access to the pumping station in the winter months to obtain potable water for use at their site, by making arrangements with the office staff during regular business hours.

### **Hot Tubs / Pools / Wading Pools**

As of January 01, 2010, these are **NO** longer allowed in the park. Those installed prior to that date will be allowed to stay.

Any concerns about the water should be brought to the attention of the Manager, who will forward these concerns to the responsible persons. For misuse, fines will be levied.

### **Web Site/ Wireless Internet**

Sherwood Forest maintains an up-to-date web site displaying loads of information about the park, golf course, restaurant, and more. Access the web site at [www.sherwoodforestcc.com](http://www.sherwoodforestcc.com)

\*Sherwood Forest Golf and Country Club (1975) LTD is not responsible for what is accessed on the internet or any devices that may be damaged. Netflix will not be available for viewing due to the strain to the bandwidth on our service.

Email: [info@sherwoodforestcc.com](mailto:info@sherwoodforestcc.com)

Once the new Star link is set up you will be asked to sign in each time to avoid any outside interference from anyone who should not gain access. The system will prompt you on what to do.

Sherwood Forest does not supply park members with free WIFI. The clubhouse is full accessed only. You may get your own star link for your site.

**Please provide your email address to our club house staff to keep up to date with all events.**

## **Change and Upgrading**

The following guidelines have been established to assist in the orderly changing and upgrading of a lot at Sherwood Forest Country Club.

1. The Manager will keep a list of Shareholders and Current Members who want another lot for their family (children, parents, brothers, and sisters) to use, or who want to up-grade to a bigger/different lot.
2. The Manager will also keep a list of outside people wanting a lot to become a member of Sherwood Forest
3. When a lot comes open, if the Manager has a Shareholder or a current member on his list he will advise the Shareholder first, then the member second that a lot is available. The Shareholder will firstly have up to one (1) week to make a deal with the person vacating the lot. If the Shareholder decides he does not want the lot or can't make a deal, then the member will have up to one (1) week to decide if they want the lot and make a deal with the person vacating the lot. After this time period if no deal is made, people from the outside waiting list will have an opportunity to obtain the lot.

## Infrastructure Charges

- 1) A \$25.00 charge will be assessed to a member that removes their backflow regulator. It is an environmental policy that all our water taps have them on to prevent backflow. Please note that they **Do Not** restrict water pressure on your water lines.
- 2) Accrued costs (Minimum \$50) will be assessed to lots doing damage to underground and overhead infrastructure (such as water, power, phone, etc.) Grounds workers cost will be \$40.00 per hour.

## Fines

Fine Name	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence
Fire Violation	\$500	\$1,000 with possible revocation
Tree Violation	\$500	\$1,000 with possible revocation
Garbage Violation	\$300	\$600 with possible revocation
Unsafe operation of a motor vehicle	\$250-\$500	\$500-\$1,000 with possible revocation
Noise Violation	\$50-\$100	\$100-\$300
Permit Violation	\$300 and must remove or correct proper building procedures	?
Pet Violation	\$50-\$100	\$100-\$500
Alcohol Disorderly Violation	\$100-\$500 and depending on severity may have revoked membership	Revocation immediately
Parking Violation	\$50-\$100	\$100 to \$200

Illegal dumping of grey water or sewage	\$500	\$1,000 with possible revocation
Wasteful use of water and/or power	\$300-\$500	\$500-\$1,000
Failure to cancel online Tee-Time	\$150	\$500 with membership suspension

1. All fines will be at the discretion of the Board of Directors or Management
2. Failure to pay a fine will result in revoked membership
3. Each fine will be evaluated on a case- by- case bases

## Emergency Numbers

In an emergency call	9-1-1
White Butte RCMP	(306) 781-5050
Pasqua Hospital	(306) 766-2222
Regina General Hospital	(306) 766-4444
Poison Control Regina	1-866-454-1212
Security Phone	(306) 540-2620
Morgan Schonhoffer – Superintendent	(306) 519-7472
Michelle Burns - GM	(306) 541-3391